



# OXFORD PREPARATORY ACADEMY SPECIAL MEETING OF THE BOARD OF DIRECTORS

**November 16, 2016**

**Closed Session - 6:00 p.m.**

**Open Session – Immediately Following**

**Meeting Location:**

*Oxford Preparatory Academy – Chino Valley Campus  
5862 C Street, Chino, CA 91710*

**Teleconference Location:**

- *Oxford Preparatory Academy – South Orange County Campus  
23000 Via Santa Maria, Mission Viejo, CA 92691; and*
- *Oxford Preparatory Academy – Saddleback Valley Campus  
22882 Loumont Dr., Lake Forest, CA 92630*

## AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Please turn in comment cards to the Board Secretary prior to the item you wish to speak on.

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Corporate Board of Directors, may request assistance by contacting Oxford Preparatory Academy, 5862 C Street, Chino CA 91709; telephone (909) 536-6807; fax (909) 248-0459.

**I. PRELIMINARY**

**A. CALL TO ORDER**

1. Roll Call

Members	Present	Absent
Mike Delgado, Chairman	_____	_____
Neveen Adly, Member	_____	_____
Albert Diaz, Member	_____	_____
Andrew Vestey, Member	_____	_____
Vacant	_____	_____

2. Pledge of Allegiance
3. Approval of Agenda for Special Board Meeting – November 16, 2016

Item I.A.3 - Recommend the Board of Directors approve Agenda for Special Board Meeting for November 16, 2016.	Motion: _____ Second: _____ Action: _____ Roll Call: _____ Vote: _____
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4. PUBLIC ANNOUNCEMENT OF REASON FOR CLOSED SESSION
5. Public Comments on Closed Session Items  
*Remarks for closed session items shall be limited to no more than three (3) minutes.*

**II. CLOSED SESSION – FOR DISCUSSION AND POSSIBLE ACTION**

- A. Conference with Legal Counsel – Anticipated Litigation** (Gov. Code section 54956.9(d)(4).): (1 matter)
- B. Conference with Legal Counsel – Anticipated Litigation** (Gov. Code section 54956.9(d)(2).): (2 matters)

**III. OPEN SESSION**

**A. Public Report of Action Taken in Closed Session**

**B. COMMUNICATIONS**

- 1. **Comments from the Executive Director**
- 2. **Comments from the Board**

**C. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

*The public, including public attending a teleconference location, are invited to address the Board regarding items not listed on the agenda. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. (Comment cards found at the entrance to the room may be turned in to Board secretary prior to the item being announced)*

**D. ITEMS SCHEDULED FOR CONSENT**

- 1. **Revised Authorized Signature List**

**E. ITEMS SCHEDULED FOR DISCUSSION/ACTION**

- 1. **Consideration of Chino Valley Unified School District’s Request for 30 Day Extension under Ed Code Section 47605(b) on the OPA – Los Serranos Charter Petition**

*The CVUSD letter dated November 14, 2016 states, “In order to ensure a fair process and thorough review of the OPA – Los Serranos charter school petition as submitted on September 23, 2016, the District requests that Oxford Preparatory Academy agree to a 30 day extension of the statutory timeline to grant or deny the petition.” Such extension will impact appeal timelines in the event an appeal to the County and/or State is necessary.*

Item III.D.1 – Recommend the Board of Directors accept or deny Chino Valley Unified School District’s Request for an extension under Ed Code Section 47605(b) on the OPA – Los Serranos charter petition.	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
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- 2. **Consideration of Chino Valley Unified School District’s Request for 30 Day Extension under Ed Code Section 47605(b) on the OPA – Chino Valley Renewal Petition**

*The CVUSD letter dated November 14, 2016 states, “In order to ensure a fair process and thorough review of the OPA renewal charter school petition as submitted on September 30, 2016, the District requests that Oxford Preparatory Academy agree to a 30 day extension of the statutory timeline to grant or deny the petition.” Such extension will impact appeal timelines in the event an appeal to the County and/or State is necessary.*

Item III.D.2 – Recommend the Board of Directors accept or deny Chino Valley Unified School District’s Request for an extension under Ed Code Section 47605(b) on the OPA – Chino Valley renewal petition.	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
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**3. Election of Officers**

*Pursuant to the Bylaws, Article VII, Section 15, and Article VIII, the officers of the corporation are chosen every two (2) years by the Board of Directors at an Annual Meeting and serve at the pleasure of the Board. It is recommended that because of recent shifts on the Board, the Board of Directors now appoint the following officers: Secretary, Treasurer, and Vice-Chairman.*

Item II.B.2: Recommend the Board of Directors appoint Secretary, Treasurer, and Vice-Chairman, as follows:	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
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**a. Election of Officers**

**1. Secretary of the Board**

*BE IT RESOLVED that the Board of Directors appoints \_\_\_\_\_ to serve as Secretary of the Board.*

**2. Treasurer of the Board**

*BE IT RESOLVED that the Board of Directors appoints \_\_\_\_\_ to serve as Treasurer of the Board.*

**3. Vice-Chairman of the Board**

*BE IT RESOLVED that the Board of Directors appoints \_\_\_\_\_ to serve as Vice-Chairman of the Board.*

**4. Resolution 2016-15 for the Orange County Department of Education to issue funds to Oxford Preparatory Academy – Saddleback Valley Charter School**

*Resolution authorizes Orange County Department of Education to distribute funds to Oxford Preparatory Academy – Saddleback Valley for all public funds received in the Orange County Treasury according to the terms set forth in the resolution via EFT.*

Item III.D.3 – Recommend the Board of Directors approve Resolution 2016-15 approving the Orange County Department of Education to issue funds to Oxford Preparatory Academy – Saddleback Valley Charter School.	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
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**IV. ADJOURNMENT**

Recommend the Board of Directors adjourn the special meeting for November 16, 2016.	Motion: ____ Second: ____ Action: ____ Roll Call: ____ Vote: ____
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The meeting adjourned at \_\_\_\_\_.