

# Oxford Preparatory Academy

## Regular Meeting of the Board of Directors

SEPTEMBER 8, 2016  
MINUTES

### I. PRELIMINARY

#### A. CALL TO ORDER

*The meeting was called to order at 7:18 pm.*

*The regular meeting of the Board of Directors was held at the OPA-Chino campus located at 5862 C Street, Chino, California. The teleconference of the Board of Directors was held at the OPA-South Orange County (SOC) campus located at 23000 Via Santa Maria, Mission Viejo, California, and OPA – Saddleback Valley campus located 22882 Loumont Drive, Lake Forest, California, and 3571 East Sunset Rd., Las Vegas, Nevada.*

#### 1. Roll Call

Members	Present	Absent
Bob Kuhnert, Chairman	X	
Albert Chang, Vice Chairman		X
Dr. Greg Maddex, Secretary	X	
Robert Lehmeyer, Treasurer		X
Mike Delgado, Member	X	

#### 2. Pledge of Allegiance

*Acting Chairman Mike Delgado led the Pledge of Allegiance.*

#### 3. Approval of Agenda

*Moved (Maddex), second (Kuhnert), motion carried by a vote of 3-0 to approve the agenda for the regular meeting of the Board of Directors for September 8, 2016 as presented. The vote was taken by roll call.*

#### Roll Call Vote:

*AYES: Dr. Greg Maddex, Bob Kuhnert, Mike Delgado*

*NOES: 0*

*ABSTAIN: 0*

*ABSENT: Albert Chang, Bob Lehmeyer*

#### 4. Public Announcement of Reason for Closed Session

*Acting Chairman Delgado announced reason for closed session regarding Conference with Legal Counsel - Anticipated Litigation (Gov. Code section 54956.9(d)(2).): (1 matter) and Conference with Legal Counsel - Anticipated Litigation (Gov. Code section 54956.9(d)(4).): (2 matters)*

#### 5. Public Comments on Closed Session Items

*There were no public comments on closed session items.*

#### 6. Closed Session

*Acting Chairman Delgado adjourned to closed session at 7:20 p.m. for discussion and possible action regarding Anticipated Litigation.*

### B. RECONVENE TO REGULAR OPEN MEETING – Immediately Following Closed Session

**1. Report Closed Session Action**

*Acting Chairman Delgado reconvened the regular meeting of the Board of Directors at 8:47 p.m. The Board of Directors met in closed session from 7:20 p.m. to 8:47 p.m. There was no action taken in closed session that required public disclosure.*

**II. OPEN SESSION****A. COMMUNICATIONS****1. Comments from the Board**

*Mr. Kuhnert commented that the Board has received seven applications for the Board of Directors and they are highly qualified.*

*Dr. Maddex commented that he was glad that Mr. Kuhnert was back at the Board Meetings. He thanked the staff and parents for their hard work and dedication to the schools.*

*Mr. Delgado shared that he attended the opening of Saddleback Valley campus and it was an exciting day to spend with the new kids and families.*

**2. Comments from the Executive Director**

*Mrs. Black thanked the staff for contributing to all three of the schools starting this year off successfully. She shared the State of California Department of Education is asking questions regarding our Chino Valley renewal and that communication is encouraging. The FCMAT audit, generated by San Bernardino County, is going well. Mrs. Black shared that she has met with their team and there is an open line of communication. Site Administrators are working together to schedule their site events for the year. Our CAASSP scores at Chino Valley and SOC this year were up from last year and all of our 4-8<sup>th</sup> graders were sent to Splash Kingdom for their Honour Mods celebration. Mrs. Black passed the microphone to Amy Valenzuela to share a quick overview of the CAASPP results by school site. Chino Valley was up 14% in Math and up 6% in Language Arts from last year and they are the #1 K-8 School in San Bernardino County. South Orange County was up 6% from last year in Math and they stayed the same in Language Arts and they are also the #1 K-8 school in Orange County. Mrs. Black also shared that cold water bottle refill stations had been installed at SOC as well as the new playground equipment. The Administration have met with community representatives to discuss improving traffic in the neighborhood as well at SOC, and rules meetings and University Orientation have all taken place. Mrs. Black shared that the opening day at the Saddleback Valley campus started with a ribbon cutting, teal frosted donuts, and a flag raising ceremony. Finally, a video of the Honour Mods party at Splash Kingdom was shared.*

**B. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

*There were no comments from the audience regarding items not on the agenda.*

**C. PRESENTATIONS**

- Andrew Crowe, Chancellor, shared photos on a PowerPoint of recent Chino Valley site activities.*
- Jared McLeod, COO, shared updates on school site projects for all three campuses including the science lab and new restroom projects at SOC and the completion of the resource center at Chino.*

**D. ITEMS SCHEDULED FOR INFORMATION**

*Bob Kuhnert reported as a member of the Nominating Committee of Qualified Candidates for Election to the Board of Directors, that all seven of the candidates were highly qualified and deserving to be nominated as candidates for election to the Board. Adly, Sanchez, Diaz, Mueller, Higgins, Rusik, Sunkin, Chang, Delgado, Lehmeier. The Board determined that elections would take place on October 26, 2016. Mr. Kuhnert shared that he hoped any parents that were not elected would continue to support OPA schools in a parent advisory position.*

**E. ITEMS SCHEDULED FOR CONSENT**

*Moved (Maddex), second (Kuhnert), motion carried by a vote of 3-0 to approve items scheduled for consent. The vote was taken by roll call.*

Roll Call Vote:

AYES: Dr. Greg Maddex, Mike Delgado, Bob Kuhnert

NOES: 0

ABSTAIN: 0

ABSENT: Albert Chang, Bob Lehmeyer

- II.E.1 Minutes of Regular Meeting of August 9, 2016
- II.E.2 Warrant Reports
- II.E.3 Revised Board Resolution 2016-007 allowing Orange County Department of Education to issue funds to Oxford Preparatory Academy – Saddleback Valley via electronic funds transfer (EFT).

**F. ITEMS SCHEDULED FOR DISCUSSION/ACTION****1. Approval of 2015-2016 Unaudited Actuals for Oxford Preparatory Academy – Chino Valley**

*Moved (Maddex), second (Kuhnert), motion carried by a vote of 3-0 to approve the 2015-2016 unaudited actuals for Oxford Preparatory Academy – Chino Valley. The vote was taken by roll call.*

Roll Call Vote:

AYES: Dr. Greg Maddex, Mike Delgado, Bob Kuhnert

NOES: 0

ABSTAIN: 0

ABSENT: Albert Chang, Bob Lehmeyer

**2. Approval of 2015-2016 Unaudited Actuals for Oxford Preparatory Academy – South Orange County**

*Moved (Kuhnert), second (Maddex), motion carried by a vote of 3-0 to approve the 2015-2016 unaudited actuals for Oxford Preparatory Academy – South Orange County. The vote was taken by roll call.*

Roll Call Vote:

AYES: Dr. Greg Maddex, Mike Delgado, Bob Kuhnert

NOES: 0

ABSTAIN: 0

ABSENT: Albert Chang, Bob Lehmeyer

**III. ADJOURNMENT**

*Moved (Maddex), Second (Kuhnert), motion carried by a vote of 3-0 to adjourn the meeting for September 8, 2016. The vote was taken by roll call.*

Roll Call Vote:

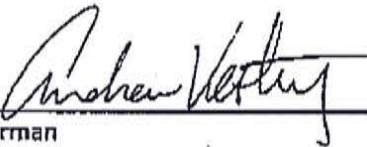
AYES: Dr. Greg Maddex, Mike Delgado, Bob Kuhnert

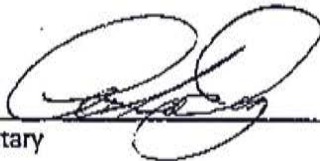
NOES: 0

ABSTAIN: 0

ABSENT: Albert Chang, Bob Lehmeyer

*Acting Chairman Delgado adjourned the special meeting of the Board of Directors for September 8, 2016 at 9:20 p.m.*

  
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Chairman

  
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Secretary

*Reported by: Jennifer Laddaga, Board Secretary*