



OXFORD PREPARATORY ACADEMY REGULAR MEETING OF THE BOARD OF DIRECTORS

January 3, 2017
CLOSED SESSION 6:00 PM
OPEN SESSION 7:00 PM

Meeting Location:

*Oxford Preparatory Academy – Saddleback Valley Campus
22882 Loumont Dr., Lake Forest, CA 92630*

Teleconference Location:

- *Oxford Preparatory Academy – South Orange County Campus
23000 Via Santa Maria, Mission Viejo, CA 92691; and*
- *Oxford Preparatory Academy – Chino Valley Campus
5862 C Street, Chino, CA 91710*

AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Please turn in comment cards to the Board Secretary prior to the item you wish to speak on.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Corporate Board of Directors, may request assistance by contacting Oxford Preparatory Academy, 5862 C Street, Chino CA 91709; telephone (909) 536-6807; fax (909) 248-0459.

I. PRELIMINARY

A. CALL TO ORDER

1. Roll Call

Members	Present	Absent
Andrew Vestey, Chairman	_____	_____
Neveen Adly, Treasurer	_____	_____
Alberto Diaz, Secretary	_____	_____
Debra Tarver, Member	_____	_____
Vacant	_____	_____

2. Pledge of Allegiance
3. Approval of Agenda for Regular Board Meeting – January 3, 2017

Item I.A.3 - Recommend the Board of Directors approve Agenda for Regular Board Meeting for January 3, 2017	Motion: Second: Roll Call:
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B. PUBLIC ANNOUNCEMENT OF REASON FOR CLOSED SESSION

1. Public Comments on Closed Session Items
Remarks for closed session items shall be limited to no more than three (3) minutes. Please turn your comment card in to the Board Secretary prior to this agenda item.

II. CLOSED SESSION – FOR DISCUSSION AND POSSIBLE ACTION

A. Conference with Legal Counsel – Anticipated Litigation (Gov. Code section 54956.9(d)(2)): (8 matters)

III. OPEN SESSION

A. PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION

B. ITEM SCHEDULED FOR DISCUSSION/ACTION

1. Election of Director to Fill Vacant Board Seat

Since December 5, 2016, there has been a vacant seat on the OPA Board of Directors. Pursuant to the Bylaws, Article VII, Section 12, vacancies on the Board of Directors may be filled by nomination and election of the Board of Directors. It is recommended that the Board of Directors consider and possibly nominate and elect a director to fill this vacancy.

Item III.B.1: Recommend the Board of Directors: Nominate and elect _____ to fill vacant Board member seat.	Motion: Second: Roll Call:
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C. COMMUNICATIONS

1. Comments from the Board
2. Comments from the Interim Executive Director

D. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items not listed on the agenda. No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Please turn your comment card into the Board Secretary prior to this agenda item.

E. ITEMS SCHEDULED FOR CONSENT

1. Minutes from Regular Board Meeting 12/6/16
 Minutes from Special Board Meetings 12/5/16, 12/6/16, 12/11/16, 12/13/16.

F. ITEMS SCHEDULED FOR PRESENTATION

1. Saddleback Valley Campus Update
 Jeff Rich, Chancellor

G. ITEMS SCHEDULED FOR INFORMATION

1. Update on Charter Impact Transition
 Denise Pascoe, Interim Executive Director

H. ITEMS SCHEDULED FOR DISCUSSION/ACTION**1. Resolution Tentatively Approving the Proposed Amended Conflict of Interest Code**

OPA is required to periodically review and, as necessary, amend its Conflict of Interest Code to ensure it accurately reflects OPA's current organizational structure. The Board of Directors will consider tentatively approving a proposed amended Conflict of Interest Code to tighten internal controls by designating all individuals who make or participate in making certain financial decisions, and by re-affirming that OPA Board members and employees will comply with all applicable conflict of interest laws and all OPA policies.

Item III.H.1: Recommend the Board of Directors: Approve Resolution Tentatively Approving and Authorizing the Amendment of the Conflict of Interest Code.	Motion: Second: Roll Call:
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2. Approval of Nepotism Disclosure Policy

In order to tighten internal controls and increase the transparency of OPA's hiring and contracting procedures, the Board of Directors will consider approving a Nepotism Disclosure Policy.

Item III.H.2: Recommend the Board of Directors: Approve the Nepotism Disclosure Policy.	Motion: Second: Roll Call:
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3. Approval of Student Freedom of Speech/ Expression Policy

The Board of Directors will consider affirming all OPA students' free speech and press rights by adopting a freestanding Student Freedom of Speech/Expression Policy.

Item III.H.3: Recommend the Board of Directors: Approve the Student Freedom of Speech/Expression Policy.	Motion: Second: Roll Call:
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4. Approval of Employment Agreement for the Interim Executive Director

Denise Pascoe was named the Interim Executive Director of OPA on December 6, 2016 while the Board actively searches for a permanent Executive Director replacement. The Board of Directors will consider approving an employment agreement with Denise Pascoe while she serves as the Interim Executive Director.

Item III.H.4: Recommend the Board of Directors: Approve the Employment Agreement for the Interim Executive Director.	Motion: Second: Roll Call:
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5. Response to Notice of Violation for Oxford Preparatory Academy–South Orange County

On December 15, 2016, OPA received a Notice of Violation from the Capistrano Unified School District regarding OPA-SOC. Due to the holiday break, OPA requested, and the District granted, an extension for OPA to respond by January 17, 2017. The Board will discuss the Notice of Violation and consider directing OPA staff to submit a detailed, written response addressing each identified violation with attached supporting evidence.

<p>Item III.H.5: Recommend the Board of Directors:</p> <p>Direct staff to submit a detailed, written response to the Notice of Violation Regarding Oxford Preparatory Academy-South Orange County addressing each identified violation with attached supporting evidence.</p>	<p>Motion: Second: Roll Call:</p>
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IV. ADJOURNMENT

<p>Recommend the Board of Directors:</p> <p>Adjourn the Regular meeting for January 3, 2017</p>	<p>Motion: Second: Roll Call:</p>
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The meeting adjourned at _____.