



OXFORD PREPARATORY ACADEMY SPECIAL MEETING OF THE BOARD OF DIRECTORS

December 13, 2016
CLOSED SESSION 6:00 PM
OPEN SESSION 7:00 PM

Meeting Location:

*Oxford Preparatory Academy – Chino Valley Campus
5862 C Street, Chino, CA 91710*

Teleconference Location:

- *Oxford Preparatory Academy – South Orange County Campus
23000 Via Santa Maria, Mission Viejo, CA 92691; and*
- *Oxford Preparatory Academy – Saddleback Valley Campus
22882 Loumont Dr., Lake Forest, CA 92630*

AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Please turn in comment cards to the Board Secretary prior to the item you wish to speak on.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Corporate Board of Directors, may request assistance by contacting Oxford Preparatory Academy, 5862 C Street, Chino CA 91709; telephone (909) 536-6807; fax (909) 248-0459.

I. PRELIMINARY

A. CALL TO ORDER

1. Roll Call

Members	Present	Absent
Andrew Vestey, Chairman	_____	_____
Neveen Adly, Treasurer	_____	_____
Alberto Diaz, Secretary	_____	_____
Debra Tarver, Member	_____	_____
Vacant	_____	_____

2. Pledge of Allegiance
3. Approval of Agenda for Special Board Meeting – December 13, 2016

Item I.A.3 - Recommend the Board of Directors approve Agenda for Special Board Meeting for December 13, 2016.	Motion: Second: Roll Call:
---	----------------------------------

B. PUBLIC ANNOUNCEMENT OF REASON FOR CLOSED SESSION

1. Public Comments on Closed Session Items
Remarks for closed session items shall be limited to no more than three (3) minutes.

II. CLOSED SESSION – FOR DISCUSSION AND POSSIBLE ACTION

A. Conference with Legal Counsel – Anticipated Litigation (Gov. Code section 54956.9(d)(2)): (1 matter)

B. Conference with Legal Counsel – Anticipated Litigation (Gov. Code section 54956.9(d)(4)): (1 matter)

III. OPEN SESSION

A. PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION

B. ITEMS SCHEDULED FOR CONSENT

1. Amended Board of Directors Meeting Schedule 2016-2017

C. ITEMS SCHEDULED FOR INFORMATION

1. Merit Pay Policies

D. ITEMS SCHEDULED FOR DISCUSSION/ACTION

1. Back Office Services

To bolster the school's financial controls and procedures, the OPA Board of Directors intends to hire a high-quality charter school back-office services provider experienced in providing financial support for multi-school charter schools. It is recommended that the Board of Directors hear an update on the process and consider and possibly select a back-office services provider.

Item II.D.1: Recommend the Board of Directors: Approve proposed contract with _____ for Back-office services.	Motion: Second: Roll Call:
---	----------------------------------

2. Creation of Ad Hoc Executive Director Search Committee

The Board of Directors has committed to perform an extensive search for a new Executive Director. Formation of this committee will allow for the search to commence.

V. ADJOURNMENT

Recommend the Board of Directors: Adjourn the Special meeting for December 13, 2016.	Motion: Second: Roll Call:
---	----------------------------------

The meeting adjourned at _____.

Please note regarding Special Board Meetings: In accordance with Gov. Code 54954.3, stakeholders are welcome to address the Board regarding comments listed on the agenda. Comments regarding items not on the Special Meeting Agenda will not be heard. All Regularly scheduled meetings will allow a time for stakeholders to address the Board on non-agenda items.