



Oxford Preparatory Academy Charter Schools

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Denise Pascoe, Interim Executive Director

December 20, 2016

VIA EMAIL AND U.S. MAIL

Capistrano Unified School District
Attn: Kirsten Vital
Superintendent
33122 Valle Road
San Juan Capistrano, CA 92675

Re: Response to *Notice of Violations Pursuant to Education Code section 47607, subdivision (d)*

Dear Superintendent Vital,

Thank you for your letter. I wanted to reach out and let you know I received it. I understand your concerns and will share with the new OPA board as well. We take these issues very seriously. As your letter suggested, there have been many big changes at OPA even in the past several weeks: an entirely new hands-on and independent board of directors, major turnover on our leadership team, a new and experienced back-office services provider (Charter Impact), revisions to policies, and more internal checks and balances to ensure the past bad acts in the FCMAT report cannot ever occur at OPA. My team and I will prepare a comprehensive response to your letter. I would also be happy to sit down and meet to discuss and, I hope, rebuild trust between your district and our school.

Your correspondence asks for a response by January 2, 2017, but we hope you'll agree to a short extension of that timeline. Your letter is dated December 15, 2016, but was just emailed yesterday (the 19th). OPA is currently on winter break over the holidays (as I understand your schools and most others in the state are too), and I and my staff won't be back until January 3rd. We understand from legal counsel that 30 days is a customary "reasonable" time for a charter school to respond to a notice of violations, especially here where there is no imminent threat to the health and safety of pupils. Because your correspondence was sent the week of Christmas, and given the new years holiday and the fact that OPA's team is already on break and will not be back until January 3rd, please let me know if you will agree to an extension of our response time to January 16, 2017. This would still be less than 30 days from our receipt of the notice. We hope you'll agree that date is reasonable under the circumstances. Please let me know.

Thank you very much,

Denise Pascoe

Denise Pascoe, Interim Executive Director
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cc: Capistrano Board of Trustees
Heidi Crowley, Coordinator, Charter Schools and Strategic Initiatives



Board of Directors

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