



Oxford Preparatory Academy

Regular Meeting of the Board of Directors

January 3, 2017
MINUTES

I. PRELIMINARY

A. CALL TO ORDER

The meeting was called to order at 6:03 pm.

The regular meeting of the Board of Directors was held at the OPA-Saddleback Valley campus located at 22882 Loumont Dr., Lake Forest, California. The teleconference of the Board of Directors was held at the OPA-South Orange County (SOC) campus located at 23000 Via Santa Maria, Mission Viejo, California and the OPA-Chino Valley campus located at 5862 C Street, Chino, California.

1. Roll Call

Members	Present	Absent
Andrew Vestey, Vice-Chairman	X	
Neveen Adly, Treasurer	X	
Albert Diaz, Secretary	X	
Debra Tarver, Member	X	
Vacant		

2. Approval of Agenda

Moved (Diaz), second (Adly), motion carried by a vote of 4-0 to approve the agenda for the regular meeting of the Board of Directors for January 3, 2017 as presented. The vote was taken by roll call.

Roll Call Vote:

AYES: Andrew Vestey, Albert Diaz, Neveen Adly, Debra Tarver

NOES: 0

ABSTAIN: 0

ABSENT: 0

B. PUBLIC ANNOUNCEMENT OF REASON FOR CLOSED SESSION

Chairman Vestey read the reason for closes session meeting:

Conference with Legal Counsel-Anticipated Litigation (Gov. Code section 54956.9(d)(2)) 8 matters.

1. Public Comments on Closed Session Items

There were no public comments

II. CLOSED SESSION – FOR DISCUSSION AND POSSIBLE ACTION

Chairman Vestey announced that the Board would be entering closed session at 6:05 pm.

III. OPEN SESSION

A. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

Andrew Vestey, Chairman, reconvened the Open meeting of the Board of Directors at 7:44 pm. The Board was in closed session from 6:05 pm to 7:44 pm. Mr. Vestey stated that no action was taken in closed session that required reporting out.

B. ITEMS SCHEDULED FOR DISCUSSION/ACTION

1. Election of Director to Fill Vacant Board Seat

Moved (Diaz), second (Tarver), motion carried 4-0 to appoint Sandra Garner to fill the vacant Board of Director seat. The vote was taken by roll call. Mr. Diaz, Secretary, shared highlights from Sandra Garner’s letter to the board outlining her qualifications in education and the public sector: “Ms. Garner experienced similar OPA experiences with the Chaffey College Board of Directors in the past and she worked to create a transparent and functional Board of Directors. She has experience hiring Interim Executives and worked on high profile projects as the Chief of Staff to a congressman, including the expansion of Hwy 71. She was a student of the Chino Valley Unified School District, Chaffey College and received her Master’s in Education from Claremont Graduate School.”

Roll Call Vote:

Ayes:	Andrew Vestey, Albert Diaz, Neveen Adly, Debra Tarver
Noes:	0
Abstain:	0
Absent:	0

C. COMMUNICATIONS

1. Comments from the Board

Debra Tarver, Member, welcomed Sandra Garner to the Board. Ms. Tarver shared that a lot has been accomplished but there is still a long way to go, reiterating that she is confident in the direction the organization is going.

Sandra Garner, Member, thanked the Board for their confidence in appointing her to the Board. Ms. Garner commented on the Oxford student’s ability to thrive in the face of adversity. She shared that it was the board’s job to make sure that authorizers see that OPA students are the future of OPA, not the former founder.

Neveen Adly, Treasurer, welcomed Sandra Garner to the Board. Ms. Adly shared that the Board remains hopeful that great days are ahead in 2017 and that she would keep fighting and working hard to ensure all of the schools are successful.

Albert Diaz, Secretary, also welcomed Ms. Garner to the Board. Mr. Diaz stated that 2016 was a tough year but so much has been accomplished in a short time. Mr. Diaz shared that he sees a light at the end of the tunnel.

Andrew Vestey, Chairman, welcomed Sandra Garner to the OPA team and thanked the current board for all of the time they have put in since joining the Board.

2. Comments from the Interim Executive Director

Denise Pascoe, Interim Executive Director, shared that earlier in the day, she and Mr. Crowe had submitted the Chino Valley appeal to the San Bernardino County and they refused to accept it. Ms. Pascoe explained that it was good news and bad news. Bad news, because they would not allow us to appeal the denial to their governing body, but good that this lack of action actually helped our timelines at the State Board of Education. Ms. Pascoe welcomed Sandra Garner to the Board.

D. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

There were no comments from the audience.

E. ITEMS SCHEDULED FOR CONSENT

- 1. Minutes from Regular Board meeting 12/6/16 and Minutes from Special Board meetings 12/5/16, 12/6/16, 12/11/16, and 12/13/16

Moved (Adly) and Second (Diaz) motion carried by a vote of 4-1 to approve the items scheduled for consent. Ms. Garner abstained due to not being at the meetings in question. The vote was taken by roll call.

Roll Call Vote:

Ayes: Andrew Vestey, Albert Diaz, Neveen Adly, Debra Tarver
 Noes: 0
 Abstain: Sandra Garner
 Absent: 0

F. ITEMS WCHEDULED FOR PRESENTATION

- 1. **Saddleback Valley Campus Update**

Jeff Rich, Chancellor, shared a PowerPoint presentation of events that have taken place at the Saddleback Valley campus including: 6th grade Catalina trip, 4th grade walk thru and field trip to San Juan Capistrano, MAJORS, Mileage Club, Yoga Club, ASB, Chess Club, Sports teams and Cheer Squad and the addition of wood chips to the site playgrounds and new slurry on the campus black tops.

G. ITEMS SCHEDULED FOR INFORMATION

- 1. **Update on Charter Impact Transition**

Denise Pascoe, Interim Executive Director, reported that the transition to a full back office was in full swing. Ms. Pascoe shared that the team has been working with Spencer Styles from Charter Impact and although the current business office is short staffed, everything will be looking much better now that we are working with Charter Impact.

H. ITEMS SCHEDULED FOR DISCUSSION/ACTION

- 1. **Resolution Tentatively Approving the Proposed Amended Conflict of Interest**

Moved (Diaz), Second (Tarver), motion carried 5-0 to tentatively approve the proposed Conflict of Interest Code. The vote was taken by roll call.

Roll Call Vote:

Ayes: Andrew Vestey, Albert Diaz, Neveen Adly, Debra Tarver, Sandra Garner
 Noes: 0
 Abstain: 0
 Absent: 0

- 2. **Approval of Nepotism Disclosure Policy**

Moved (Adly), second (Garner), motion carried 5-0 to approve the Nepotism Disclosure Policy with the condition that recommendations could be made after reviewed by legal counsel.

Roll Call Vote:

Ayes: Andrew Vestey, Albert Diaz, Neveen Adly, Debra Tarver, Sandra Garner
 Noes: 0
 Abstain: 0
 Absent: 0

3. Approval of Student Freedom of Speech/Expression Policy

This item was tabled to a future date by Andrew Vestey, Chairman.

4. Approval of Employment Agreement for the Interim Executive Director

This item was tabled to a future meeting by Andrew Vestey, Chairman, due to 2 board members not having the document in advance to review.

5. Response to Notice of Violation for Oxford Preparatory Academy-South Orange County

Moved (Garner), second (Adly), motion carried 5-0 to direct staff to submit a detailed, written response to the Notice of Violation regarding Oxford Preparatory Academy-South Orange County addressing each identified violation with attached supporting evidence and Board Directors will receive the response document 48 hours prior to the response deadline to review. The vote was taken by roll call.

Roll Call Vote:

Ayes: Andrew Vestey, Albert Diaz, Neveen Adly, Debra Tarver, Sandra Garner
Noes: 0
Abstain: 0
Absent: 0

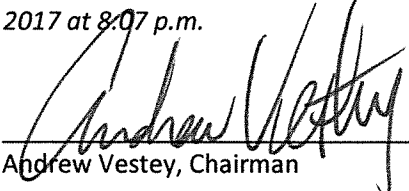
IV. ADJOURNMENT

Motion (Diaz) and Second (Adly) to adjourn the meeting. The vote was taken by roll call.

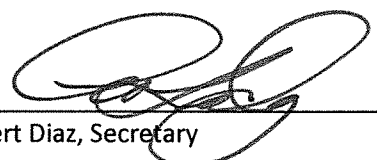
Roll Call Vote:

Ayes: Andrew Vestey, Albert Diaz, Neveen Adly, Debra Tarver, Sandra Garner
Noes: 0
Abstain: 0
Absent: 0

Andrew Vestey, Chairman, adjourned the regular meeting of the Board of Directors for January 3, 2017 at 8:07 p.m.



Andrew Vestey, Chairman



Albert Diaz, Secretary