



Oxford Preparatory Academy

Special Meeting of the Board of Directors

Board Study Session

March 2, 2017
MINUTES

I. PRELIMINARY

A. CALL TO ORDER

The meeting was called to order at 6:30 pm.

The special meeting of the Board of Directors was held at the OPA-Chino Valley campus located at 5862 C Street, Chino, California. The teleconference of the Board of Directors was held at the OPA-South Orange County (SOC) campus located at 23000 Via Santa Maria, Mission Viejo, California and the OPA-Saddleback Valley campus located at 22882 Loumont Dr., Lake Forest, California.

1. Roll Call

Members	Present	Absent
Andrew Vestey, Chairman	X	
Sandra Garner, Vice Chair	X	
Albert Diaz, Secretary	X	
Neveen Adly, Treasurer	X	
Sandra Garner, Member	X	

2. Pledge of Allegiance

The Pledge of Allegiance was led by Andrew Vestey, Chairman.

3. Approval of Agenda

Moved (Diaz), second (Adly), motion carried by a vote of 5-0 to approve the agenda for the Special Meeting of the Board of Directors for March 2, 2017 as presented. The vote was taken by roll call.

Roll Call Vote:

AYES: Andrew Vestey, Albert Diaz, Neveen Adly, Sandra Garner, Debra Tarver

NOES: 0

ABSTAIN: 0

ABSENT: 0

B. PUBLIC ANNOUNCEMENT OF REASON FOR CLOSED SESSION

Chairman Vestey announced the reason for the closed session as:

Conference with Legal Counsel – Anticipated Litigation (Gov. Code section 54956.9(d)(2) – 1 matter

1. Public Comments on Closed Session Items

There were no public comments.

II. CLOSED SESSION

Andrew Vestey, Chairman, announced the Board would begin closed session at 6:33 pm.

III. OPEN SESSION

Andrew Vestey, Chairman, reconvened the Open meeting of the Board of Directors at 7:21 pm. The Board was in closed session from 6:33 pm to 7:21 pm. Mr. Vestey stated that no action was taken in closed session that required reporting out.

A. ITEMS SCHEDULED FOR DISCUSSION

Andrew Vestey, Chairman, stated "the purpose of this workshop is to give board members the opportunity to have an in-depth discussion on topics of interest and to provide them with the opportunity to ask questions and get clarification from staff. No actions will be taken during the workshop. However, future board action items could result from these discussions."

1. Oxford Preparatory Academy – Chino Valley State Appeal Strategic Planning

Janelle Ruley, Partner at YM&C Law Firm shared an overview of the State Appeal process. She went over the Advisor Commissioner biographies as well as the State Board of Education member biographies. She highlighted that meeting with Advisory Commissioners ahead of the hearing would be helpful as well as the 2 liaison's from the State Board of Education Trish Boyd Williams and Bruce Holiday. Ms. Ruley also commented that it might be helpful to have OPA students speak at the hearing to help sway the student representative on the commission, who does have voting rights. Ms. Ruley also explained that at the State Board of Education meeting, OPA would need six favorable votes to be renewed. If OPA were to receive six no votes, the appeal would be denied. If OPA were to receive less than six votes either way, the appeal would just die at that point with no further action. Videos of previous hearings were viewed.

2. Financial Update

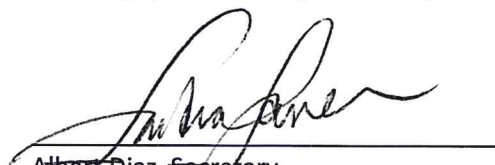
Spencer Styles, Charter Impact, reviewed in detail the Second Interim Financial Report presented to the Board. He explained how the reports were set up, how to read them and why there were discrepancies for previous months in this fiscal year. Mr. Styles also shared that all three schools had positive cash flow which was very positive news after the swift change over to their back office services. Mr. Styles informed the Board that monthly reports could be tailored to the needs of the Board. Finally, Spencer Styles shared with the Board that Charter Impact felt very good about the fiscal condition of all three campuses of Oxford Preparatory Academy. Ms. Adly commented that this had been a huge project for Charter Impact and this report was just a first step in getting everything to where it needs to be.

IV. ADJOURNMENT

Motion (Tarver) and Second (Diaz) to adjourn the meeting. The motion was carried by a 5-0 vote to adjourn the March 2, 3017 Board of Directors Study Session..

Andrew Vestey, Chairman, adjourned the Special meeting of the Board of Directors for March 2, 2017 at 9:09 pm.


Andrew Vestey, Chairman


Albert Diaz, Secretary
Sandra Garner - Vice Chair