



OXFORD PREPARATORY ACADEMY

SPECIAL MEETING OF THE BOARD OF DIRECTORS

March 30, 2017
5:00 pm Closed Session
6:30 pm Open Session

Meeting Location:

*Oxford Preparatory Academy – Chino Valley Campus
 5862 C Street, Chino, CA 91710*

Teleconference Location:

- *Oxford Preparatory Academy – South Orange County Campus
 23000 Via Santa Maria, Mission Viejo, CA 92691; and*
- *Oxford Preparatory Academy – Saddleback Valley Campus
 22882 Loumont Dr., Lake Forest, CA 92630*

AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Please turn in comment cards to the Board Secretary prior to the item you wish to speak on.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Corporate Board of Directors, may request assistance by contacting Oxford Preparatory Academy, 5862 C Street, Chino CA 91709; telephone (909) 536-6807; fax (909) 248-0459.

I. PRELIMINARY

A. CALL TO ORDER

1. Roll Call

Members	Present	Absent
Andrew Vestey, Chairman	_____	_____
Sandra Garner, Vice Chair	_____	_____
Neveen Adly, Treasurer	_____	_____
Alberto Diaz, Secretary	_____	_____
Debra Tarver, Member	_____	_____

2. Pledge of Allegiance
3. Approval of Agenda for Special Board Meeting for March 30, 2017

Item I.A.3 - Recommend the Board of Directors approve Agenda for Special Board Meeting for March 30, 2017.	Motion: Second: Roll Call:
--	----------------------------------

B. PUBLIC ANNOUNCEMENT OF REASON FOR CLOSED SESSION

1. Public Comments on Closed Session Items

Remarks for closed session items shall be limited to no more than three (3) minutes. Please turn your comment card in to the Board Secretary prior to this agenda item.

II. CLOSED SESSION – FOR DISCUSSION AND POSSIBLE ACTION

A. Conference with Legal Counsel – Anticipated Litigation

Initiation of litigation pursuant to Gov. Code section 54956.9(d)(4): (1 matter)

B. Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to Gov. Code section 54956.9(d)(2): (1 matter)

C. Conference with Legal Counsel – Existing Litigation

Oxford Preparatory Academy v. Edlighten Learning Solutions et al.

III. OPEN SESSION

A. PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION

B. ITEMS SCHEDULED FOR ACTION

1. **Approve Updated Nepotism Disclosure Policy**

As part of the Board's on-going process to tighten internal controls and increase the transparency of OPA's hiring procedures for employees, consultants, school services providers, and board members, the Board of Directors will consider approving an updated Nepotism Policy.

Item III.B.1 Recommend the Board of Directors: Approve the Updated Nepotism Policy.	Motion: Second: Roll Call:
--	----------------------------------

2. **Approve the Contract with Gilbert Associates, Inc. for Consulting Services of Oxford Preparatory Academy Finances**

In preparation for the Oxford Preparatory Academy – Chino Valley Appeal before the California State Board of Education, Oxford Prep will request consulting services to verify the school's current financial status as well as its financial forecast.

Item III.B.2 Recommend the Board of Directors: Approve the Contract with Gilbert Associates, Inc. for Consulting Services of Oxford Preparatory Academy Finances.	Motion: Second: Roll Call:
--	----------------------------------

3. **Approve Oxford Preparatory Academy – Chino Valley's Response to the California Department of Education Charter School Appeal Review Form**

Oxford Preparatory Academy – Chino Valley staff have prepared a response to the California Department of Education Charter School Appeal Review, in advance of the April 5, 2017 Advisory Commission on Charter Schools Hearing.

Item III.B.3 Recommend the Board of Directors: Approve Oxford Preparatory Academy-Chino Valley's Response to the California Department of Education Charter School Appeal Review Form.	Motion: Second: Roll Call:
---	----------------------------------

IV. ADJOURNMENT

Recommend the Board of Directors: Adjourn the Special Board Study Session meeting for March 30, 2017.	Motion: Second: Roll Call:
--	----------------------------------

The meeting adjourned at _____.

Please note regarding Special Board Meetings: In accordance with Gov. Code 54954.3, stakeholders are welcome to address the Board regarding comments listed on the agenda. Please complete a comment card and turn it into the Board Secretary. Comments regarding items not on the Special Meeting Agenda will not be heard. All Regularly scheduled meetings will allow a time for stakeholders to address the Board on non-agenda items.