



Oxford Preparatory Academy

Special Meeting of the Board of Directors

Board Study Session

March 30, 2017

MINUTES

I. PRELIMINARY

A. CALL TO ORDER

The meeting was called to order at 5:02 pm.

The Special Meeting of the Board of Directors was held at the OPA-Chino Valley campus located at 5862 C Street, Chino, California. The teleconference of the Board of Directors was held at the OPA-South Orange County (SOC) campus located at 23000 Via Santa Maria, Mission Viejo, California and the OPA-Saddleback Valley campus located at 22882 Loumont Dr., Lake Forest, California.

1. Roll Call

Members	Present	Absent
Andrew Vestey, Chairman	X	
Sandra Garner, Vice Chair	X	
Albert Diaz, Secretary	X	
Neveen Adly, Treasurer	X	
Sandra Garner, Member	X	

2. Pledge of Allegiance

The Pledge of Allegiance was led by Andrew Vestey, Chairman.

3. Approval of Agenda

Moved (Tarver), second (Diaz), motion carried by a vote of 5-0 to approve the agenda for the Special Meeting of the Board of Directors for March 30, 2017 as presented. The vote was taken by roll call.

Roll Call Vote:

AYES: Andrew Vestey, Albert Diaz, Neveen Adly, Sandra Garner, Debra Tarver

NOES: 0

ABSTAIN: 0

ABSENT: 0

B. PUBLIC ANNOUNCEMENT OF REASON FOR CLOSED SESSION

Chairman Vestey announced the reason for the closed session as:

- Conference with Legal Counsel – Anticipated Litigation per Gov. Code section 54956.9(d)(2) – 1 matter*
- Conference with Legal Counsel – Anticipated Litigation per Gov. Code section 54956.9(d)(4) – 1 matter*
- Conference with Legal Counsel – Existing Litigation*

1. Public Comments on Closed Session Items

There were no public comments.

II. CLOSED SESSION

Andrew Vestey, Chairman, announced the Board would begin closed session at 5:05 pm.

III. OPEN SESSION**A. PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION**

Andrew Vestey, Chairman, reconvened the Open meeting of the Board of Directors at 7:17 pm. The Board was in closed session from 5:05 pm to 7:17 pm. Mr. Vestey stated that no action was taken in closed session that required reporting out.

B. ITEMS SCHEDULED FOR DISCUSSION/ACTION**1. Approve Updated Nepotism Policy**

Discussion between board members took place after Sandra Garner, Vice-Chair, brought up the wording on page two that referenced the Coordinator of Human Resource position. It was decided that all references to Coordinator of Human Resources on page two would be changed to Managing Director.

Motion to approve (Garner), second (Diaz), motion carried by a vote of 5-0 to approve the Updated Nepotism Policy with references to Coordinator of Human Resource on page two being changed to Managing Director. The vote was taken by roll call.

Roll Call Vote:

AYES: Andrew Vestey, Albert Diaz, Neveen Adly, Debra Tarver, Sandra Garner

NOES: 0

ABSTAIN: 0

ABSENT: 0

2. Approve the Contract with Gilbert Associates, Inc. for Consulting Services of Oxford Preparatory Academy Finances

Board Members discussed the benefits of adding the services of Gilbert Associates, including the monthly report produced by Gilbert will be sent directly to OPA's Chartering Agencies as well as the OPA Board of Directors.

Motion to approve (Tarver), second (Adly), motion carried by a vote of 5-0 to approve the contract with Gilbert Associates, Inc. for consulting services of Oxford Preparatory Academy. The vote was taken by roll call.

Roll Call Vote:

AYES: Andrew Vestey, Albert Diaz, Neveen Adly, Debra Tarver, Sandra Garner

NOES: 0

ABSTAIN: 0

ABSENT: 0

3. Approve Oxford Preparatory Academy – Chino Valley's Response to the California Department of Education Charter School Appeal Review Form

Motion (Garner), Second (Diaz), motion carried by a vote of 5-0 to approve Oxford Preparatory Academy – Chino Valley's response to the California Department of Education Charter School Appeal Review Form. The vote was taken by roll call.

Roll Call Vote:

AYES: Andrew Vestey, Albert Diaz, Neveen Adly, Debra Tarver, Sandra Garner

NOES: 0

ABSTAIN: 0

ABSENT: 0

IV. ADJOURNMENT

Motion (Tarver) and Second (Diaz) to adjourn the meeting. The motion was carried by a 5-0 vote to adjourn the March 30, 2017 Board of Directors meeting.

Andrew Vestey, Chairman, adjourned the Special Meeting of the Board of Directors for March 30, 2017 at 7:37 pm.



Andrew Vestey, Chairman



Albert Diaz, Secretary