



OXFORD PREPARATORY ACADEMY
SPECIAL MEETING OF THE BOARD OF DIRECTORS
BOARD STUDY SESSION

May 4, 2017

6:30 pm Open Session

Meeting Location:

*Oxford Preparatory Academy – Chino Valley Campus
 5862 C Street, Chino, CA 91710*

Teleconference Locations:

- *Oxford Preparatory Academy – South Orange County Campus
 23000 Via Santa Maria, Mission Viejo, CA 92691; and*
- *Oxford Preparatory Academy – Saddleback Valley Campus
 22882 Loumont Dr., Lake Forest, CA 92630*

AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Please turn in comment cards to the Board Secretary prior to the item you wish to speak on.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Corporate Board of Directors, may request assistance by contacting Oxford Preparatory Academy, 5862 C Street, Chino CA 91709; telephone (909) 536-6807; fax (909) 248-0459.

I. PRELIMINARY

A. CALL TO ORDER

1. Roll Call

Members	Present	Absent
Andrew Vestey, Chairman	_____	_____
Sandra Garner, Vice Chair	_____	_____
Neveen Adly, Treasurer	_____	_____
Alberto Diaz, Secretary	_____	_____
Debra Tarver, Member	_____	_____

2. Pledge of Allegiance
3. Approval of Agenda for Special Board Study Session for May 4, 2017

Item I.A.3 - Recommend the Board of Directors approve Agenda for Special Board Meeting for May 4, 2017.

Motion:
 Second:
 Roll Call:

II. OPEN SESSION

A. ITEMS SCHEDULED FOR INFORMATION

1. FRAUD, CONFLICT OF INTEREST, AND UNDERSTANDING NON-PROFIT FINANCIAL STATEMENTS TRAINING

In keeping with Oxford Preparatory Academy's on-going commitment to transparency and ethical fiduciary duty, the Board of Directors will participate in Fraud, Conflict of Interest, Board Composition and Responsibilities, Internal Controls, and Financial Reporting and Reserve Strategy Training.

Presented by: Dave Ljung, Gilbert Associates

III. ADJOURNMENT

Recommend the Board of Directors: Adjourn the Special Board Study Session meeting for May 4, 2017.	Motion: Second: Roll Call:
---	----------------------------------

The meeting adjourned at _____.

Please note regarding Special Board Meetings: In accordance with Gov. Code 54954.3, stakeholders are welcome to address the Board regarding comments listed on the agenda. Please complete a comment card and turn it into the Board Secretary. Comments regarding items not on the Special Meeting Agenda will not be heard. All Regularly scheduled meetings will allow a time for stakeholders to address the Board on non-agenda items.