



OXFORD PREPARATORY ACADEMY

SPECIAL MEETING OF THE BOARD OF DIRECTORS

June 7, 2017
5:30 pm Open Session
5:45 pm Closed Session

Meeting Location:

*Oxford Preparatory Academy – South Orange County Campus
 23000 Via Santa Maria, Mission Viejo, CA 92691*

Teleconference Location:

- *Oxford Preparatory Academy – Saddleback Valley Campus
 22882 Loumont Drive, Lake Forest, CA 92691; and*
- *Oxford Preparatory Academy – Chino Valley Campus
 5862 C Street, Chino, CA 91710*

AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Please turn in comment cards to the Board Secretary prior to the item you wish to speak on.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Corporate Board of Directors, may request assistance by contacting Oxford Preparatory Academy, 5862 C Street, Chino CA 91709; telephone (909) 536-6807; fax (909) 248-0459.

I. PRELIMINARY

A. CALL TO ORDER

1. Roll Call

Members	Present	Absent
Andrew Vestey, Chairman	_____	_____
Sandra Garner, Vice Chair	_____	_____
Neveen Adly, Treasurer	_____	_____
Alberto Diaz, Secretary	_____	_____
Debra Tarver, Member	_____	_____

2. Pledge of Allegiance

3. Approval of Agenda for Special Board Meeting for June 7, 2017

Item I.A.3 - Recommend the Board of Directors approve Agenda for Special Board Meeting for June 7, 2017.	Motion: Second: Roll Call:
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II. OPEN SESSION

A. PUBLIC ANNOUNCEMENT OF REASON FOR CLOSED SESSION

1. Public Comments on Closed Session Items

Remarks for closed session items shall be limited to no more than three (3) minutes. Please turn your comment card in to the Board Secretary prior to this agenda item.

III. CLOSED SESSION – FOR DISCUSSION AND POSSIBLE ACTION

A. Conference with Legal Counsel – Anticipated Litigation

(Gov. Code section 54956.9(d)(2)) – 1 matter

B. Conference with Legal Counsel – Existing Litigation (Gov. Code section 54956.9(d)(1))

Oxford Preparatory Academy v. Chino Valley Unified School District et al.

C. Public Employment Appointment (Gov. Code section 54957(b)(1))

Title: Executive Director

IV. OPEN SESSION

A. PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION

B. ITEMS FOR INFORMATION

- 1. Review of 2016 990 forms
- 2. Review of Revised Audits for 2013, 2014, 2015

C. ITEMS SCHEDULED FOR DISCUSSION/ACTION

1. Approval of 2017-2018 July 1 (“Final”) Budget for Oxford Preparatory Academy – Chino Valley

Oxford Preparatory Academy is required to adopt the final budget for the upcoming fiscal year by July 1 of each year, including a projection of the upcoming year and subsequent two fiscal years, demonstrating fiscal solvency throughout.

Item IV.C.1 - Recommend the Board of Directors approve the 2017-2018 July 1 (“Final”) Budget for Oxford Preparatory Academy-Chino Valley.	Motion: Second: Roll Call:
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2. Approve Contract with Elite Modular for Interior Work on South Orange County Science Lab Modular Building

To complete construction on the South Orange County science lab modular buildings, Elite Modular proposes a contract for \$186,246.00 which includes connection of gas line, DSA submittal, city permits, leveling asphalt, electricity wiring, craning fees, signage, and fire sprinklers, to complete the room for use in the next school year.

Item IV.C.2 – Approve Contract with Elite Modular for interior work on South Orange County campus science lab modular building.	Motion: Second: Roll Call:
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3. Approve Contract with Gonzalez Construction to Build and Install Cabinets on the South Orange County Campus Band Room Modular Building

To complete construction on the South Orange County band room, Gonzalez Construction proposes to build cabinets in the modular building for \$28,670.00 which includes custom cabinets, installation, plumbing of water line and installation of sink, and asphalt work to complete the room in time for the next school year.

Item IV.C.3 – Approve Contract with Gonzalez Construction to build and install cabinets on the South Orange County campus band room modular building.	Motion: Second: Roll Call:
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4. Acknowledge Resignation of Member from Ad Hoc Nominating Committee, and Designate Replacement

Bylaws, Article VII, Section 6 provide for nominating committee to designate qualified candidates for election to the Board of Directors at least thirty (30) days before the date of any election of directors. The current Ad Hoc nominating committee contains two board members. One has resigned from the committee, requesting that member should fill the opening.

Presented by: Andrew Vestey

Item III.C.4: Recommend the Board of Directors: Acknowledge the resignation of _____ from the Ad Hoc nominating committee and designate _____ to the Ad Hoc nominating committee.	Motion: Second: Roll Call:
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V. ADJOURNMENT

Recommend the Board of Directors: Adjourn the Special Board Meeting for June 7, 2017.	Motion: Second: Roll Call:
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The meeting adjourned at _____.

Please note regarding Special Board Meetings: In accordance with Gov. Code 54954.3, stakeholders are welcome to address the Board regarding comments about items listed on the agenda. Please complete a comment card and turn it into the Board Secretary. Comments regarding items not on the Special Meeting Agenda will not be heard. All Regularly scheduled meetings will allow a time for stakeholders to address the Board on non-agenda items.