



OXFORD PREPARATORY ACADEMY

SPECIAL MEETING OF THE BOARD OF DIRECTORS

July 6, 2017

5:00 pm Closed Session

6:00 pm Open Session

Meeting Location:

*Oxford Preparatory Academy – Chino Valley Campus
5862 C Street, Chino, CA 91710*

Teleconference Location:

- *Oxford Preparatory Academy – South Orange County Campus
23000 Via Santa Maria, Mission Viejo, CA 92691; and*
- *Oxford Preparatory Academy – Saddleback Valley Campus
22882 Loumont Dr., Lake Forest, CA 92630*

AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Please turn in comment cards to the Board Secretary prior to the item you wish to speak on.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Corporate Board of Directors, may request assistance by contacting Oxford Preparatory Academy, 5862 C Street, Chino CA 91709; telephone (909) 536-6807; fax (909) 248-0459.

I. PRELIMINARY

A. CALL TO ORDER

1. Roll Call

Members	Present	Absent
Sandra Garner, Chair	_____	_____
Albert Diaz, Secretary	_____	_____
Neveen Adly, Treasurer	_____	_____
Debra Tarver, Member	_____	_____

2. Pledge of Allegiance

3. Approval of Agenda for Special Board Meeting for July 6, 2017

Item I.A.3 - Recommend the Board of Directors approve Agenda for Regular Board Meeting for July 6, 2017.	Motion: Second: Roll Call:
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B. PUBLIC ANNOUNCEMENT OF REASON FOR CLOSED SESSION

1. Public Comments on Closed Session Items

Remarks for closed session items shall be limited to no more than three (3) minutes. Please turn your comment card in to the Board Secretary prior to this agenda item.

II. CLOSED SESSION – FOR DISCUSSION AND POSSIBLE ACTION

A. Conference with Legal Counsel – Anticipated Litigation

(Gov. Code section 54956.9(d)(2)): (1 matter)

C. Conference with Legal Counsel – Existing Litigation

(Gov. Code section 54956.9(d)(1)):

1. *Oxford Preparatory Academy v. Chino Valley Unified School District*
2. *Oxford Preparatory Academy v. Edlighten Learning Solutions*

III. OPEN SESSION

A. PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION

B. PRESENTATIONS

Gilbert Associates Review for April

Andrew Crowe

C. ITEMS FOR DISCUSSION/ACTION

1. Approve Board of Directors Job Description

The Oxford Prep Board will review proposed Board of Directors Job Description. Presented by: Sandra Garner

Item III.C.1 - Recommend the Board of Directors: Approve Board of Directors Job Description.	Motion: Second: Roll Call:
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2. Approval of Updated Authorized Signature List

The Authorized Signature List must be updated to reflect recent changes in key personnel. The position of Interim Executive Director is vacant and the current Managing Director's name will be added as a signer on each of the schools site checking accounts. Presented by: Carrie Thiret

Item III.C.2 - Recommend the Board of Directors: Approve the Updated Authorized Signature List	Motion: Second: Roll Call:
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3. Approval of Resolution 2017-006 Delegating Signing Authority to the Managing Director While Executive Director Position is Vacant

Signing authority will be given to the Managing Director while the Executive Director position is vacant. Presented by: Carrie Thiret

Item III.C.3 - Recommend the Board of Directors: Approve Resolution 2017-006 delegating signing authority to the Managing Director while Executive Director position is vacant.	Motion: Second: Roll Call:
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4. Approval of 2017-2018 Board of Directors Meeting Calendar

The Board of Directors will hold monthly Regular Meetings to complete the business of the Board. Presented by: Sandra Garner

Item III.C.4 - Recommend the Board of Directors: Approve the 2017-2018 Board of Directors Meeting Calendar.	Motion: Second: Roll Call:
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IV. ADJOURNMENT

Recommend the Board of Directors: Adjourn the Regular Board Meeting for July 6, 2017.	Motion: Second: Roll Call:
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The meeting adjourned at _____.

Please note regarding Special Board Meetings: In accordance with Gov. Code 54954.3, stakeholders are welcome to address the Board regarding comments about items listed on the agenda only. Please complete a comment card and turn it into the Board Secretary. Comments regarding items not on the Special Meeting Agenda will not be heard. All Regularly scheduled meetings will allow a time for stakeholders to address the Board on non-agenda items.