



Oxford Preparatory Academy Special Meeting of the Board of Directors

October 5, 2017
MINUTES

I. PRELIMINARY

A. CALL TO ORDER

The meeting was called to order at 5:04 pm.

The Special Meeting of the Board of Directors of Oxford Preparatory Academy was held at the OPA- South Orange County (SOC) campus located at 23000 Via Santa Maria, Mission Viejo, California. The teleconference of the Board of Directors meeting was held at the OPA- Saddleback Valley campus located at 22882 Loumont Dr., Lake Forest, California.

1. Roll Call

Members	Present	Absent
Sandra Garner, Chair	X	
Joseph Haney, Vice Chair	X	
Albert Diaz, Secretary	X	
Raymond Jackson, Treasurer		X

2. Pledge of Allegiance

The Pledge of Allegiance was led by Sandra Garner, Chair.

3. Approval of Agenda

Moved (Haney), second (Diaz), motion carried by a vote of 3-0 to approve the agenda for the Special Meeting of the Board of Directors for October 5, 2017 as presented.

B. PUBLIC ANNOUNCEMENT OF REASON FOR CLOSED SESSION

Board Chair Garner shared the Closed Session items as:

- Conference with legal Counsel – Anticipated Litigation (Gov. Code section 54956.9(d)(2)) – 1 matter

1. Public Comments on Closed Session Items

There were no public comments.

II. CLOSED SESSION – FOR DISCUSSION AND POSSIBLE ACTION

Board Chair Garner announced that the Board would begin Closed Session at 5:05 pm.

III. OPEN SESSION

A. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

Sandra Garner, Chair, reconvened the Open Meeting of the Board of Directors at 5:22 pm. The Board was in closed session from 5:05 pm to 5:22 pm. Ms. Garner reported that no action took place that required reporting out.

B. ITEMS FOR DISCUSSION/ACTION

- 1. Approve Contract with Class Leasing for Removal and Early Return of Leased Portables on the OPA-Chino Valley Campus.**

Moved (Diaz), Second (Haney), motion carried 3-0 to approve the contract with Class Leasing for removal and early return of leased portables on the OPA-Chino Valley campus.

- 2. Approve Engagement of a Consultant to Assist Board of Directors with Executive Director Search and Interview Process**

Moved (Haney), Second (Diaz), motion carried 3-0 to approve engagement of a consultant to assist Board of Directors with Executive Director search and interview process with a \$150.00 per hour cap.

IV. ADJOURNMENT

Motion (Diaz) and Second (Haney), motion carried 3-0 to adjourn the meeting.

Sandra Garner, Board Chair, adjourned the Special Meeting of the Board of Directors for October 5, 2017 at 5:26 pm.



Sandra Garner, Board Chair



Albert Diaz, Board Secretary