



# OXFORD PREPARATORY ACADEMY

## SPECIAL MEETING OF THE BOARD OF DIRECTORS

**October 5, 2017**  
**5:00 pm Closed Session**  
**5:15 pm Open Session**

**Meeting Location:**  
***Oxford Preparatory Academy – South Orange County Campus***  
*23000 Via Santa Maria, Mission Viejo, CA 92691; and*

**Teleconference Location:**  
***Oxford Preparatory Academy – Saddleback Valley Campus***  
*22882 Loumont Dr., Lake Forest, CA 92630*

### AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Please turn in comment cards to the Board Secretary prior to the item you wish to speak on.

#### REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Corporate Board of Directors, may request assistance by contacting Oxford Preparatory Academy 4740 Green River Rd, #210, Corona, Ca, 92880; telephone (909) 536-6807.

### I. PRELIMINARY

#### A. CALL TO ORDER

1. Roll Call

Members	Present	Absent
Sandra Garner, Chair	_____	_____
Joseph Haney, Vice Chairman	_____	_____
Albert Diaz, Secretary	_____	_____
Raymond Jackson, Treasurer	_____	_____

2. Pledge of Allegiance
3. Approval of Agenda for Special Board Meeting for October 5, 2017

Item I.A.3 - Recommend the Board of Directors: Approve Agenda for Special Board Meeting for October 5, 2017.	Motion: Second: Vote:
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#### B. PUBLIC ANNOUNCEMENT OF REASON FOR CLOSED SESSION

**1. Public Comments on Closed Session Items**

*Remarks for closed session items shall be limited to no more than three (3) minutes. Please turn your comment card in to the Board Secretary prior to this agenda item.*

**II. CLOSED SESSION – FOR DISCUSSION AND POSSIBLE ACTION**

**A. Conference with Legal Counsel – Anticipated Litigation**

(Gov. Code section 54956.9(d)(2)) – (1 matter)

**III. OPEN SESSION**

**A. PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION**

**B. ITEMS FOR DISCUSSION/ACTION**

**1. Approval Contract with Class Leasing for Removal and Early Return of Leased Portables on the OPA-Chino Valley Campus**

*As part of the on-going school closure plan for the Oxford Prep – Chino Valley campus, Elite Modular is seeking a contract for removal and early return of three portable classrooms. Due to the contract amount, Board Approval is required. Presented by: Andrew Crowe*

Item III.B.1 - Recommend the Board of Directors:  Approve Contract with Class Leasing for removal and early return of leased portables on the OPA – Chino Valley campus.	Motion: Second:  Vote:
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**2. Approval to Engage a Consultant to Assist Board of Directors with Executive Director Search and Interview Process**

*As part of the Board’s commitment to move forward with the search for a new Executive Director, the Board is considering hiring a consultant to assist in the search and interview process. Presented by: Andrew Crowe*

Item III.B.2 - Recommend the Board of Directors:  Approve engagement with a consultant to assist Board of Directors with the Executive Director search and interview process.	Motion: Second:  Vote:
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**IV. ADJOURNMENT**

Recommend the Board of Directors:  Adjourn the Special Board Meeting for October 5, 2017.	Motion: Second:  Vote:
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The meeting adjourned at \_\_\_\_\_.