



OXFORD PREPARATORY ACADEMY

REGULAR MEETING OF THE BOARD OF DIRECTORS

February 22, 2018

5:30 pm Closed Session

7:00 pm Open Session

Meeting Location:

*Oxford Preparatory Academy – Saddleback Valley Campus
22882 Loumont Dr., Lake Forest, CA 92630; and*

Teleconference Location:

*Oxford Preparatory Academy – South Orange County Campus
23000 Via Santa Maria, Mission Viejo, CA 92691*

AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Please turn in comment cards to the Board Secretary prior to the item you wish to speak on.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Corporate Board of Directors, may request assistance by contacting Oxford Preparatory Academy 4740 Green River Rd, #210, Corona, Ca, 92880; telephone (909) 536-6807.

I. PRELIMINARY

A. CALL TO ORDER

1. Roll Call

Members	Present	Absent
Sandra Garner, Board Chair	_____	_____
Joseph Haney, Vice Chair	_____	_____
Albert Diaz, Secretary	_____	_____
Raymond Jackson, Treasurer	_____	_____

2. Pledge of Allegiance
3. Student Performance – Chinese New Year Celebration
Miss Shawna Lai – World Language Instructor

4. Approval of Agenda for Regular Board Meeting for February 22, 2018

Item I.A.3 - Recommend the Board of Directors: Approve Agenda for Regular Board Meeting for February 22, 2018.	Motion: Second: Vote:
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B. PUBLIC ANNOUNCEMENT OF REASON FOR CLOSED SESSION

1. Public Comments on Closed Session Items

Remarks for closed session items shall be limited to no more than three (3) minutes. Please turn your comment card in to the Board Secretary prior to this agenda item.

II. CLOSED SESSION – FOR DISCUSSION AND POSSIBLE ACTION

A. Conference with Legal Counsel – Potential Litigation

(Gov. Code section 54956.9(d)(2)): (3 cases)

B. Conference with Legal Counsel – Anticipated Litigation

(Gov. Code section 54956.9(d)(4)): (1 case)

C. Conference with Legal Counsel – Existing Litigation

(Gov. Code section 54956.9(d)(1)):

1. *Oxford Preparatory Academy v. Chino Valley Unified School District*
2. *Oxford Preparatory Academy v. Edlighten Learning Solutions*

D. Public Employee Evaluation

(Gov. Code Section 54957(b))

- Chancellor
- Dean

III. OPEN SESSION

A. PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION

B. PRESENTATIONS

1. Saddleback Valley Site Update
Garrett Bridges, Dean
2. What Does the Charter Say?
Element 1:I “What it Means to be an Educated Person in the 21st Century”
MK Boucher, Dean
3. Advisory Council Update –Saddleback Valley Campus
4. Advisory Council Update – South Orange County Campus

C. COMMUNICATIONS

1. Comments from the Board of Directors
2. Comments from the Interim Executive Director

D. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items not listed on the agenda. No individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Please turn your comment card into the Board Secretary prior to this agenda item.

E. ITEMS FOR INFORMATION

1. Gilbert Associates August Review – *Dr. Lisa Hall*
2. SOC Renewal Timeline – *Kathleen Daugherty*
3. Certificated Salary Study Update – *Kathleen Daugherty*
4. Governance Committee Update – *Joseph Haney*
5. Finance/Audit Committee Update – *Raymond Jackson*
6. Nominating Committee Report and Candidate Statement/Interviews

F. ITEMS SCHEDULED FOR CONSENT

1. Minutes from Regular Board Meeting 01/25/18
2. Warrant Reports January 2018
3. March 2018 Board of Directors Change of Meeting Date
4. Personnel Report

Item III.F.1-4: Recommend the Board of Directors: Approve Items Scheduled for Consent.	Motion: Second: Roll Call:
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G. ITEMS FOR DISCUSSION/ACTION

1. Participation Agreement and Resolution 2018-001 between Oxford Preparatory Academy and El Dorado SELPA

The Board will consider a Participation Agreement and Resolution between Oxford Preparatory Academy and El Dorado SELPA.

Presented by: Dr. Lisa Hall

Item III.G.1: Recommend the Board of Directors: Approve Participation Agreement and Resolution 2018-001 between Oxford Preparatory Academy and El Dorado SELPA.	Motion: Second: Roll Call:
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2. Approve English Learner Policy

To ensure Oxford Preparatory Academy is compliant with all Board Policies and Protocols required by its authorizers, the Board will consider approval of the English Learner Policy as reviewed by the school Advisory Councils with input from parents and staff.

Presented by: Kathleen Daugherty

Item III.G.2: Recommend the Board of Directors: Approve English Learner Policy.	Motion: Second: Roll Call:
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3. Approve Students with Disabilities Policy

To ensure Oxford Preparatory Academy is compliant with all Board Policies and Protocols required by its authorizers, the Board will consider approval of the Students with Disabilities Policy.

Presented by: Kathleen Daugherty

Item III.G.3: Recommend the Board of Directors: Approve Students with Disabilities Policy.	Motion: Second: Roll Call:
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4. Approve Updated Identification and Education under Section 504 Policy

To ensure Oxford Preparatory Academy is compliant with all Board Policies and Protocols required by its authorizers, the Board will consider approval of the updated Identification and Education under Section 504 Policy.

Presented by: Kathleen Daugherty

Item III.G.4: Recommend the Board of Directors: Approve Updated Identification and Education under Section 504 Policy.	Motion: Second: Roll Call:
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5. Approve Chief Business Officer Job Description

The Board will review for possible approval a Job Description for a Chief Business Officer.

Presented by: Kathleen Daugherty and Dr. Lisa Hall

Item III.G.5: Recommend the Board of Directors: Approve Chief Business Officer Job Description.	Motion: Second: Roll Call:
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IV. ADJOURNMENT

Recommend the Board of Directors: Adjourn the Regular Board Meeting for February 22, 2018.	Motion: Second: Vote:
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The meeting adjourned at _____.

Future Business Before the Board

1. Board Member Selection and Appointment
2. 2nd Interim Financial Reports
3. Auditor Selection
4. SOC Renewal (Ongoing)
5. Board Retreat/Governance Training/Development
6. Board Policy Updates (Ongoing)
7. Local Control Accountability Plan (Initial Data Review)
8. Salary Study/Salary Schedules (Continued)