



# OXFORD PREPARATORY ACADEMY

## SPECIAL MEETING OF THE BOARD OF DIRECTORS

**April 17, 2018**

**4:30 pm Open Session**  
**5:00 pm Closed Session**

**Meeting Location:**  
***Oxford Preparatory Academy***  
***22882 Loumont Drive***  
***Lake Forest, CA 92630***

**Teleconference location:**  
***Oxford Preparatory Academy***  
***23000 Via Santa Maria***  
***Mission Viejo, CA 92691***

### AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Please turn in comment cards to the Board Secretary prior to the item you wish to speak on.

### REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Corporate Board of Directors, may request assistance by contacting Oxford Preparatory Academy 4740 Green River Rd, #210, Corona, Ca, 92880; telephone (909) 536-6807.

## I. PRELIMINARY

### A. CALL TO ORDER

#### 1. Roll Call

Members	Present	Absent
Joseph Haney, Chairman	_____	_____
Raymond Jackson, Vice Chair	_____	_____
Priscilla Trichet, Secretary	_____	_____
Joshua Teeple, Treasurer	_____	_____
Mary Campos, Member	_____	_____

#### 2. Pledge of Allegiance

**3. Approval of Agenda for Special Board Meeting for April 17, 2018**

Item I.A.3 - Recommend the Board of Directors: Approve Agenda for Special Board Meeting for April 17, 2018.	Motion: Second: Vote:
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**II. OPEN SESSION**

**A. ITEMS FOR DISCUSSION/ACTION**

**1. Approval of Updated Civility Policy**

*The Board of Directors is committed to safeguarding the schools by ensuring that policies and procedures are updated regularly and shared with Oxford's stakeholders and authorizers in a timely manner, ensuring transparency. The Updated Civility Policy is brought to the Board for approval.*

*Presented by: Kathleen Daugherty*

Item II.A.1 - Recommend the Board of Directors: Approve Updated Civility Policy.	Motion: Second: Vote:
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**2. Approval of Updated Momni Café Contract through June 30, 2018**

*The Board will review the updated Momni Café Contract which includes an Interim Chancellor and vote to approval the contract through June 30, 2018.*

*Presented by: Kathleen Daugherty*

Item II.A.2 - Recommend the Board of Directors: Approve Updated Momni Café contract through June 30, 2018.	Motion: Second: Vote:
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**3. Approval of Updated Admission and Enrollment Policy**

*The Board of Directors is committed to safeguarding the schools by ensuring that policies and procedures are in place and shared with Oxford's stakeholders and authorizers in a timely manner, ensuring transparency. The Updated Admission and Enrollment Policy is brought to the Board for approval.*

*Presented by: Kathleen Daugherty*

Item II.A.3 - Recommend the Board of Directors: Approve Updated Admissions and Enrollment Policy.	Motion: Second: Vote:
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**4. Approval of Oxford Prep's 8<sup>th</sup> Amended Bylaws**

*The Board will consider approving the changes discussed at the April 4, 2018 Special Board Meeting Governance Workshop, creating Oxford Prep's 8<sup>th</sup> Amended Bylaws.*

*Presented by: Kathleen Daugherty*

Item II.A.4 - Recommend the Board of Directors: Approve Oxford Prep's 8 <sup>th</sup> Amended Bylaws.	Motion: Second: Vote:
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**5. Approval of Contract between Oxford Preparatory Academy and Bertelli Public Affairs**

*The Board will consider entering into a contract with Bertelli Public Affairs, an education public affairs consultancy for services as a short-term communications/publicist.*

Item II.A.5 - Recommend the Board of Directors:  Approve Contract between Oxford Preparatory Academy and Bertelli Public Affairs.	Motion: Second: Vote:
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**B. PUBLIC ANNOUNCEMENT OF REASON FOR CLOSED SESSION**

**1. Public Comments on Closed Session Items**

*Remarks for closed session items shall be limited to no more than three (3) minutes. Please turn your comment card in to the Board Secretary prior to this agenda item.*

**III. CLOSED SESSION – FOR DISCUSSION AND POSSIBLE ACTION**

**A. Conference with Legal Counsel – Existing Litigation**

*(Gov. Code section 54956.9(d)(1)):*

1. *Oxford Preparatory Academy v. Edlighten Learning Solutions*
2. *Oxford Preparatory Academy v. Chino Valley Unified School District*

**IV. OPEN SESSION**

**A. PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION**

**IV. ADJOURNMENT**

Recommend the Board of Directors:  Adjourn the Special Board Meeting for April 17, 2018.	Motion: Second: Vote:
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The meeting adjourned at \_\_\_\_\_.

*Please note regarding Special Board Meetings: In accordance with Gov. Code 54954.3, stakeholders are welcome to address the Board regarding comments about items listed on the agenda. Please complete a comment card and turn it into the Board Secretary. Comments regarding items not on the Special Meeting Agenda will not be heard. All Regularly scheduled meetings will allow a time for stakeholders to address the Board on non-agenda items.*