



OXFORD PREPARATORY ACADEMY

SPECIAL MEETING OF THE BOARD OF DIRECTORS

April 4, 2018

2:00 pm – Open Session and Board Workshop

6:15 pm – Closed Session

8:30 pm – Open Session

Meeting Location:

*Oxford Preparatory Academy – Saddleback Valley
22882 Loumont Ave, Lake Forest, CA, 92630;*

Teleconference Location:

*Oxford Preparatory Academy – South Orange County
23000 Via Santa Maria Ave., Mission Viejo, CA, 92691*

AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Please turn in comment cards to the Board Secretary prior to the item you wish to speak on.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Corporate Board of Directors, may request assistance by contacting Oxford Preparatory Academy 4740 Green River Rd, #210, Corona, Ca, 92880; telephone (909) 536-6807.

I. PRELIMINARY

A. CALL TO ORDER

1. Roll Call

Members	Present	Absent
Sandra Garner, Board Chair	_____	_____
Joseph Haney, Vice Chair	_____	_____
Albert Diaz, Secretary	_____	_____
Raymond Jackson, Treasurer	_____	_____
Joshua Teeple, Member	_____	_____

2. Pledge of Allegiance

3. Approval of Agenda for Special Board Meeting for April 4, 2018

Item I.A.3 - Recommend the Board of Directors: Approve Agenda for Special Board Meeting for April 4, 2018.	Motion: Second: Vote:
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II. OPEN SESSION

A. ITEMS SCHEDULED FOR DISCUSSION/ACTION

1. Removal of Director(s)

Article VII, Section 11 of Oxford Preparatory Academy’s bylaws provide that any director may be removed with or without cause, or by a vote of the majority of the members of the entire Board of Directors at a special meeting called for that purpose, or at a regular meeting, provided that notice of that meeting and of the removal questions are given in compliance with the provisions of the Ralph M. Brown Act. In addition, the California Corporations Code allows for a majority of the Board to add items to the agenda, which occurred in this instance. The Board of Directors will consider whether to remove one or more director.

Item II.A.1a - Recommend the Board of Directors: Remove Director _____ from the Board of Directors.	Motion: Second: Vote:
Item II.A.1b - Recommend the Board of Directors: Remove Director _____ from the Board of Directors.	Motion: Second: Vote:

2. Nominations and Election of Directors to the Board

The Board will discuss and may consider nominating and appointing two (2) new members to the Board with the intent to fill two (2) openings that will expire on June 30, 2019. It is recommended that the Board of Directors nominate and appoint two (2) members to the Board.

Item II.A.2a: Recommend the Board of Directors: Nominate _____ to the Board of Directors.	Motion: Second: Roll Call:
Elect _____ to the Board of Directors.	Motion: Second: Roll Call:
Approve Resolution #2018-003 appointing _____ as a member of the Board of Directors.	Motion: Second: Roll Call:

Item II.A.2b: Recommend the Board of Directors: Nominate _____ to the Board of Directors.	Motion: Second: Roll Call:
Elect _____ to the Board of Directors.	Motion: Second: Roll Call:
Approve Resolution #2018-004 appointing _____ as a member of the Board of Directors.	Motion: Second: Roll Call:

3. Annual Organizational Meeting

Oxford Preparatory Academy bylaws, Article 7, Section 15, states the Board of Directors shall meet annually “for the purpose of organization, appointment of officers, and the transactions of such other business as may properly be brought before the meeting.”

<p>Item II.A.3: Recommend the Board of Directors hold an annual meeting for the purpose of organization, election of officers, and the transaction of such other business as may properly be brought before the meeting, as follows:</p>	<p>Motion: Second: Roll Call:</p>
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a. Election of Officers

1. Election of Chairman of the Board

BE IT RESOLVED that the Board of Directors elects _____ to serve as Chairman of the Board.

2. Election of Vice-Chairman of the Board

BE IT RESOLVED that the Board of Directors elects _____ to serve as Chairman of the Board.

3. Election of Secretary of the Board

BE IT RESOLVED that the Board of Directors elects _____ to serve as Secretary of the Board.

4. Election of Treasurer of the Board

BE IT RESOLVED that the Board of Directors elects _____ to serve as Treasurer of the Board.

B. BOARD WORKSHOP

The workshop includes informal discussion of items to be presented for action at a future business meeting. Stakeholder comments will not be accepted during the Workshop portion of the meeting.

1. **Governance Training/Roles of the Board**

2. **Review of Oxford Preparatory Academy Bylaws**

- a. Article 7
- b. Article 8

C. PUBLIC ANNOUNCEMENT OF REASON FOR CLOSED SESSION

1. **Public Comments on Closed Session Items**

Remarks for closed session items shall be limited to no more than three (3) minutes. Please turn your comment card in to the Board Secretary prior to this agenda item.

III. CLOSED SESSION – FOR DISCUSSION AND POSSIBLE ACTION

A. Conference with Legal Counsel – Existing Litigation

*(Gov. Code section 54956.9(d)(1)):
Oxford Preparatory Academy v. Chino Valley Unified School District*

B. Public Employee Appointment/Discussion

*(Gov. Code Section 54957)
Position: Executive Director*

IV. OPEN SESSION

A. PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION

B. ITEMS FOR DISCUSSION/ACTION

1. Approve Reimbursement of Unused Prop 39 Energy Efficiency Funds for Oxford Prep–Chino Valley

*The Board of Directors is asked to take action to reimburse the State of California for unused Prop 39 Energy Efficiency Funds received prior to the closure of the OPA-Chino Valley campus.
Presented by: Dr. Lisa Hall*

Items IV.B.1 Recommend the Board of Directors: Approve Reimbursement of Unused Prop 39 Energy Efficiency Funds for Oxford Prep – Chino Valley.	Motion: Second: Roll Call:
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2. Approval of California STRS Audit Payment

*The Board of Directors will be asked to take action on Cal STRS payments related to the audit findings to date.
Presented by: Dr. Lisa Hall*

Items IV.B.2 Recommend the Board of Directors: Approve California STRS audit payment.	Motion: Second: Roll Call:
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V. ADJOURNMENT

Recommend the Board of Directors: Adjourn the Special Board Meeting for April 4, 2018.	Motion: Second: Vote:
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The meeting adjourned at _____.

Please note regarding Special Board Meetings: In accordance with Gov. Code 54954.3, stakeholders are welcome to address the Board regarding comments about items listed on the agenda. Please complete a comment card and turn it into the Board Secretary. Comments regarding items not on the Special Meeting Agenda will not be heard. All Regularly scheduled meetings will allow a time for stakeholders to address the Board on non-agenda items.