



OXFORD PREPARATORY ACADEMY

REGULAR MEETING OF THE BOARD OF DIRECTORS

September 27, 2018

5:00 pm Open Session
5:15 pm Closed Session
6:45 pm Open Session

Meeting Location

Oxford Preparatory Academy – Saddleback Valley Campus
22882 Loumont Dr., Lake Forest, CA 92630; and

Teleconference Location

Oxford Preparatory Academy – South Orange County Campus
23000 Via Santa Maria, Mission Viejo, CA 92691

AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Please turn in comment cards to the Board Secretary prior to the item you wish to speak on.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Corporate Board of Directors, may request assistance by contacting Oxford Preparatory Academy 4740 Green River Rd, #210, Corona, Ca, 92880; telephone (909) 536-6807.

I. PRELIMINARY

A. CALL TO ORDER

1. Roll Call

Members	Present	Absent
Joseph Haney, Chair	_____	_____
Raymond Jackson, Vice Chair	_____	_____
Priscilla Trichet, Secretary	_____	_____
Mary Campos, Member	_____	_____

2. Pledge of Allegiance

3. Approval of Agenda for Regular Board Meeting for September 27, 2018

Item I.A.3 - Recommend the Board of Directors:	Motion
Approve Agenda for Regular Board Meeting for	Second

September 27, 2018	Roll Call
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II. OPEN SESSION

A. PUBLIC ANNOUNCEMENT OF REASON FOR CLOSED SESSION

1. Public Comments on Closed Session Items

Remarks for closed session items shall be limited to no more than three (3) minutes. Please turn your comment card in to the Board Secretary prior to this agenda item.

III. CLOSED SESSION – FOR DISCUSSION AND POSSIBLE ACTION

A. Conference with Legal Counsel – Potential Litigation

(Gov. Code section 54956.9(d)(2)): (2 matters)

B. Conference with Legal Counsel – Anticipated Litigation

(Gov. Code section 54956.9(d)(4)): (1 matter)

C. Conference with Legal Counsel – Existing Litigation

(Gov. Code section 54956.9(d)(1)): Oxford Preparatory Academy v. Edlighten Learning Solutions

IV. OPEN SESSION

A. PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION

B. REPORTS AND PRESENTATIONS

1. OPA School Updates - Tammy Lohoff and Amy Kernan
2. Financial Report - Update on financials and business services - Oswaldo
3. Personnel Report, including report on payroll services - Shazeen Mufti

C. COMMUNICATIONS

1. Comments from the Board of Directors
2. Comments from the Executive Director

D. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items not listed on the agenda. No individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Please turn your comment card into the Board Secretary prior to this agenda item.

E. ITEMS FOR INFORMATION

1. No items

F. ITEMS SCHEDULED FOR CONSENT

1. Minutes from Special Board Meeting July 29, 2018

Item IV.F.1 Recommend the Board of Directors: Approve Minutes from Special Board Meeting July 29, 2018	Motion
	Second
	Roll Call

2. Minutes from Regular Board Meeting September 13, 2018

Item IV.F.3 Recommend the Board of Directors: Approve Minutes from Regular Board Meeting September 13, 2018	Motion
	Second
	Roll Call

G. ITEMS FOR DISCUSSION / ACTION

1. Action

Review and consider approving material revision proposal to Orange County Department of Education to align Oxford Preparatory Academy – Saddleback Valley charter with legal requirements.

Item IV.G.1 Recommend the Board of Directors: Approve material revision proposal to Orange County Department of Education to align Oxford Preparatory Academy – Saddleback Valley charter with legal requirements.	Motion
	Second
	Roll Call

2. Action

Review and consider approving Resolution 2017-08 regarding the Education Protection Account as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Oxford Preparatory - South Orange County, and in compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Oxford Preparatory - South Orange County has determined to spend the monies received from the Education protection Act as attached.

Regular Meeting of the Board of Directors - September 27, 2018

Item IV.G.2 Recommend the Board of Directors: <i>Approve Resolution 2017-08 Regarding the Education Protection Account</i>	Motion
	Second
	Roll Call

3. Action

Review and consider approving Resolution 2017-09 regarding the Education Protection Account as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Oxford Preparatory - Saddleback Valley, and in compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Oxford Preparatory - Saddleback Valley has determined to spend the monies received from the Education protection Act as attached.

Item IV.G.3 Recommend the Board of Directors: <i>Approve Resolution 2017-09 Regarding the Education Protection Account</i>	Motion
	Second
	Roll Call

4. Action

Review and consider approving Farmers & Merchants Bank VISA Platinum Business Card Agreement Resolutions of the Board of Directors

Item IV.G.4 Recommend the Board of Directors: <i>Review and consider approving Farmers & Merchants Bank VISA Platinum Business Card Agreement Resolutions of the Board of Directors</i>	Motion
	Second
	Roll Call

5. Action

Review and consider approving Farmers & Merchants Bank Remote Deposit Service Agreement

Item IV.G.5 Recommend the Board of Directors: <i>Review and consider approving Farmers & Merchants</i>	Motion
	Second

Regular Meeting of the Board of Directors - September 27, 2018

<i>Bank Remote Deposit Service Agreement</i>	Roll Call
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6. Action

Approve Conner, Fletcher & Hedenkamp, LLC Legal Services Invoice

The Board is required to approve any expenditures that exceed \$15,000. Invoice #13866 from Conner, Fletcher & Hedenkamp, LLC for legal services performed through August 31, 2018 in the amount of \$18,749.38 is brought to the Board for consideration.

Item IV.G.6 Recommend the Board of Directors: <i>Approve Conner, Fletcher & Hedenkamp, LLC invoice #13866</i>	Motion
	Second
	Roll Call

7. Action

Approve Conner, Fletcher & Hedenkamp, LLC Legal Services Invoice

The Board is required to approve any expenditures that exceed \$15,000. Invoice #13868 from Conner, Fletcher & Hedenkamp, LLC for legal services performed through August 31, 2018 in the amount of \$14,629.70 is brought to the Board for consideration.

Item IV.G.7 Recommend the Board of Directors: <i>Approve Conner, Fletcher & Hedenkamp, LLC invoice #13868</i>	Motion
	Second
	Roll Call

8. Action

Approve OPA - Saddleback Valley 2018-19 Site Safety Plan

Schools and districts must comply with California Education Code (EC) sections 32280–89 to ensure ongoing compliance with requirements including the development, revision, and updating of comprehensive school safety plans through a collaborative process and that plans be approved annually by the school district or county office of education by March 1.

Item IV.G.8 Recommend the Board of Directors: <i>Approve OPA - Saddleback Valley 2018-19 Site Safety Plan</i>	Motion
	Second

	Roll Call
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V. ADJOURNMENT

Item V Recommend the Board of Directors adjourn the Regular Meeting of the Board of Director of September 27, 2018. The meeting adjourned at _____.	Motion
	Second
	Roll Call