



OXFORD PREPARATORY ACADEMY REGULAR MEETING OF THE BOARD OF DIRECTORS

October 25, 2018

5:00 pm Open Session

5:10 pm Closed Session

6:30 pm Open Session

Meeting Location:

***Oxford Preparatory Academy – South Orange County Campus
23000 Via Santa Maria, Mission Viejo, CA 92691; and***

Teleconference Location:

***Oxford Preparatory Academy – Saddleback Valley Campus
22882 Loumont Dr., Lake Forest, CA 92630***

AGENDA - Revised

The public, including public attending a teleconference location, are invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Please turn in comment cards to the Board Secretary prior to the item you wish to speak on.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Corporate Board of Directors, may request assistance by contacting Oxford Preparatory Academy 4740 Green River Rd, #210, Corona, Ca, 92880; telephone (951) 496-4964 x 247..

I. CALL TO ORDER AND FLAG SALUTE

A. Roll Call	Present	Absent
Mary Campos	_____	_____
Joseph Haney	_____	_____
Raymond Jackson	_____	_____
Priscilla Trichet	_____	_____

B. Approval of Agenda for October 25, 2018

Motion:	_____
Second:	_____
Vote:	_____

II. CLOSED SESSION - For Discussion and Possible Action

A. Conference with Legal Counsel - Potential Litigation

(Gov. Code section 54956.9(d)(2)): (2 matters)

B. Conference with Legal Counsel - Anticipated Litigation

(Gov. Code section 54956.9(d)(4)): (1 matter)

C. Conference with Legal Counsel - Existing Litigation

(Gov. Code section 54956.9(d)(1)): (1 matter)

Oxford Preparatory Academy v. Edlighten Learning Solutions

III. RECONVENE TO OPEN SESSION

A. Public Report of Action Taken in Closed Session

**B. Approval of the Minutes of the OPA Special Meeting of the Board of Directors on
September 26, 2018**

Motion: _____
Second: _____
Vote: _____

**C. Approval of the Minutes of the OPA Regular Meeting of the Board of Directors on
September 27, 2018**

Motion: _____
Second: _____
Vote: _____

IV. PUBLIC COMMENTS

The public, including public attending a teleconference location, are invited to address the Board regarding items not listed on the agenda. No individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Please turn your comment card into the Board Secretary prior to this agenda item.

V. STAFF REPORTS

A. Chancellors Reports

Tammy Lohoff, OPA – Saddleback Valley
Amy Kernan, OPA – Mission Viejo

B. Chief Academic Officers Report: OPA CAASPP and SBAC Results -2017-2018

Amy Kernan, Chief Academic officer

C. Financial Report

1. Financial Report for October 2018
Oswaldo Diaz, CBO and Brian Badillo, Vice President, School Finance ExED
2. STRS/PERS Audit update
Oswaldo Diaz

D. Personnel Report

Shazeen Mufti, Assistant Director of Business Operations

E. IT Report

Andrew Lane, Director of Technology

F. Executive Director

Jill Marks, Executive Director

VI. BOARD MEMBER REPORTS AND COMMENTS

VII. CONSENT AGENDA

No items for consent.

VIII. APPROVAL OF CHANGE ORDER AND CONTRACTS

No items for change order and contracts.

IX. ITEMS SCHEDULED FOR ACTION

A. Approval of updated OPA Educational Records and Student Information Policy

The Board of Directors of Oxford Preparatory Academy, Inc., a California nonprofit public benefit corporation has updated the Educational Records and Student Information policy to apply to all educational records and student information maintained by OPA. FERPA is a Federal law that is administered by the Family Policy Compliance Office (Office) in the U.S. Department of Education (Department). 20 U.S.C. § 1232g; 34 CFR Part 99. FERPA applies to educational agencies and institutions (e.g., schools) that receive funding under any program administered by the Department.

Board Recommendation: Approve

Motion: _____
Second: _____
Vote: _____

B. Approval of the Resolution For the Orange County Department of Education to Issue Funds to Oxford Preparatory Academy Charter School Farmers and Merchants Bank Accounts

Based on the newly opened Farmers and Merchants bank accounts, Oxford Preparatory Academy (OPA) is required to submit to the Orange County Department of Education a new electronic fund transfer resolution. This information is required to ensure that the banking information is accurate and that the appropriate staff are authorized to act on behalf of OPA.

Board Recommendation: Approve

Motion: _____
Second: _____
Vote: _____

X. ITEMS SCHEDULED FOR INFORMATION

A. Applicants for OPA Board of Directors

Per the Executive Director and two designated Board members will screen/vet the applications and bring forward all qualified applicants, who shall be interviewed by the OPA Board of Directors during an open meeting. (Eighth Amended Bylaws of Oxford Preparatory Academy) There are three (3) applicants for the the OPA Board of Directors.

XI. ADJOURNMENT

Motion: _____
Second: _____
Vote: _____
Meeting adjourned at _____.