



Oxford Preparatory Academy  
Special Meeting of the Board of Directors  
February 21, 2019

MEETING MINUTES

I. PRELIMINARY

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Special Meeting of the Board of Directors was called to order at 4:10 pm. It was held at Oxford Preparatory Academy – Saddleback Valley located at 22882 Loumont Drive, Lake Forest, California, 92630. The teleconference took place at Oxford Preparatory Academy – South Orange County located at 23000 Via Santa Maria, Mission Viejo, California, 92691.

B. Roll Call

- Joseph Haney, Chair Present
- Raymond Jackson, Vice Chair Present
- Priscilla Trichet, Secretary Absent
- Mary Campos, Member Present

C. The Pledge of Allegiance was led by Joseph Haney.

D. The Board approved the Agenda for the OPA Special Meeting of February 21, 2019. Motioned (Campos), seconded (Jackson), **approved 3-0-1**.

E. PUBLIC ANNOUNCEMENT OF REASON FOR CLOSED SESSION

Board Chairman Haney announced the reason for Closed Session as:  
Conference with Legal Counsel.

II. CLOSED SESSION - For Discussion and Possible Action

The Board entered closed session at 4:12 pm.

A. Conference with Legal Counsel - Potential Litigation  
(Gov. Code section 54956.9(d)(2)): (2 matters)

B. Conference with Legal Counsel - Anticipated Litigation  
(Gov. Code section 54956.9(d)(4)): (1 matter)

C. Conference with Legal Counsel - Existing Litigation  
(Gov. Code section 54956.9(d)(1)): (1 matter)  
Oxford Preparatory Academy v. Edlighten Learning Solutions

III. OPEN SESSION

The Board reconvened to Open Session at 7:22 pm.

IV. CONSENT AGENDA ITEMS

A. Approval of Minutes from the OPA Regular and Special Meetings of the Board of Directors on February 6, 2019.

B. Personnel Actions

It is recommended that the Board approve Consent Agenda Items A and B. Motioned (Campos), seconded (Jackson) **approved 3-0-1.**

V. PUBLIC COMMENT

An OPA parent was present during the open portion of the meeting, and elected to give her comments during the discussions of Items VIII.A (Extended Day Kindergarten) and IX.F (OPA Student/Family Handbook 2019-2020).

VI. BOARD REPORTS/COMMENTS

There were no reports nor comments from the Board

VII. EXECUTIVE DIRECTOR'S REPORT

Jill Marks gave thanks to all who worked on responding to the NOV and MOU. Now that those items have been addressed, OPA can focus on submitting the petition for Charter Renewal, and intends to do so on February 27, 2019.

Ms. Marks also reported on the success of the Town Hall meeting at OPA SOC on February 20, and that there would be an additional Town Hall Meeting at OPA SV on February 25.

VIII. ITEMS SCHEDULED FOR DISCUSSION

A. Extended Day Kindergarten (EDK) (Full Day Kindergarten), Amy Kerman, Chief Academic Officer

Dr. Kernan delivered a proposal for OPA to adopt a full day / extended day kindergarten model for the 2019-2020 school year, in keeping with Capistrano and Saddleback school districts and following the recommendation of the California Department of Education. Full day kindergarten would provide a multitude of benefits to students, including increased instructional time and greater readiness for 1<sup>st</sup> grade.

An OPA parent gave enthusiastic support of implementation of this model.

IX. ITEMS SCHEDULED FOR BOARD ACTION

A. Approval of Connor, Fletcher and Hedenkamp, LLP invoice #13924 (2<sup>nd</sup> installment) for legal services totaling \$33,760.77 for the period June 2018 - November 2018. Motioned (Jackson), seconded (Campos), **approved 3-0-1.**

B. Approval of Low Performing Student Block Grant Spending Plan for OPA Saddleback Valley. OPA will revise the spending plan along with LCAP figures, to remain in alignment. Motioned (Campos), seconded (Jackson), **approved 3-0-1.**

C. Approval of Low Performing Student Block Grant Spending Plan for OPA South Orange County. OPA will revise the spending plan along with LCAP figures, to remain in alignment. Motioned (Campos), seconded (Jackson), **approved 3-0-1.**

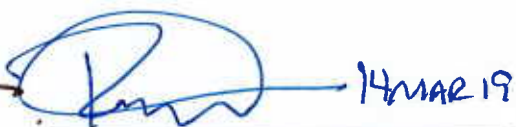
- D. Approval of Comprehensive School Safety Plan for OPA Saddleback Valley, 2018-2019. The plan was reviewed by the Site Council and local law enforcement. Motioned (Jackson), seconded (Campos), **approved 3-0-1.**
- E. Approval of Comprehensive School Safety Plan for OPA South Orange County, 2018-2019. The plan was reviewed by the Site Council and local law enforcement. Motioned (Campos), seconded (Jackson), **approved 3-0-1.**
- F. Approval of OPA Student/Family Handbook, 2019-2020. This document will continue to be reviewed to ensure that it fully represents OPA values. Motioned (Jackson), seconded (Campos), **approved 3-0-1.**
- G. Approval of OPA Employment Handbook, 2019-2020. Motioned (Jackson), seconded (Campos), **approved 3-0-1.**
- H. Approval of OPA Petition for Charter Renewal, 2019 – 2024. Motioned (Campos), seconded (Jackson), **approved 3-0-1.**
- I. Approval of OPA Independent Study Policies, Revised February 2019. Motioned (Campos), seconded (Jackson), approved 3-0-1.
- J. Approval of Extended Day Kindergarten (EDK) / Full Day Kindergarten for OPA Saddleback Valley. Motioned (Campos), seconded (Jackson), **approved 3-0-1.**
- K. Approval of Extended Day Kindergarten (EDK) / Full Day Kindergarten for OPA South Orange County. Motioned (Campos), seconded (Jackson), **approved 3-0-1.**
- L. Approve Extension of Agreement between Oxford Preparatory Academy and David Barley to provide Consulting Services for the period February 19, 2019 – April 1, 2019. In consideration for the services to be performed by Independent Contractor, the School agrees to pay Independent Contractor at the rate of \$18,750 not to exceed \$18,750 for the term of this Agreement of six weeks (February 19, 2019 – April 1, 2019). Motioned (Campos), seconded (Jackson), **approved 3-0-1.**

X ADJOURNMENT

The Board agreed to adjourn at 8:08 pm. Motioned (Campos), seconded (Jackson), approved 3-0-1.



Joseph Haney, Board Chair



Raymond Jackson, Vice-Chair



Leigh McFadden, Recording Secretary